

SANCTIONING INSTRUCTIONS FOR ALL ADULT LEAGUE SECRETARIES

For the 2017-2018 season, please note the following. These instructions will help you complete your league sanction properly and help us process your application:

- **Association Number:** LIUSBCA is association 80971; we are a merged USBC association.
- **Sanction fees:**
 - **STANDARD MEMBERSHIP** (both men and women): The LIUSBCA sanction fee is **\$25.00** (\$13.00 goes to USBC, \$1.00 goes to State (BA or WBA), \$11.00 goes to LIUSBCA); a senior bowler sanctioning with LIUSBCA through a SENIOR LEAGUE pays \$20.00 (\$13.00 to USBC, \$1.00 goes to State (BA or WBA), \$6.00 to LIUSBCA). A sanctioned senior league bowler does not pay the upgrade when joining a non-senior league. We currently waive that right to payment.
 - **BASIC** (for league with less than 16 sessions): A league that is less than 16 weeks can sell Basic Membership for \$11.00. A Basic Membership is only good for one league at less than 16 weeks. Should a BASIC member join a second league (even as a substitute) they must pay the remaining \$14.00 to bring them up to STANDARD MEMBERSHIP.
- **Bowlers who sanctioned through another association:** If you have adult bowlers in your league that paid USBC dues in leagues in New York City or Westchester, they still have to pay **\$11.00** each to become members of LIUSBCA. On the membership application card, list the name of the league and the center where the fee was paid.
- **Bowlers who sanctioned in other leagues in LIUSBCA:** A USBC adult bowler only has to pay a sanction fee once in Nassau or Suffolk Counties to participate in as many sanctioned leagues as desired. On the membership application card list the name of the league and the name of the center where the fee was paid. If a sanctioned youth bowler moves up to adult in the same season, the full adult fee must be paid.
- **Credit Cards:** LIUSBCA **AND NOW USBC** DOES NOT ACCEPT A CREDIT CARD FOR PAYMENT OF DUES THROUGH A LEAGUE. Disregard the credit card information on the older membership application. If a member wishes to use a credit card, point him or her to the ATM machine in the center and request that they get cash for the fee.
- **Prize Fund:** Please enter the amount of the league prize fund. The easiest way to calculate this is to deduct the lineage portion of the league fee and multiply the remainder by the number of members and the number of weeks. NOTE: Add interest and other funds (50/50 raffles, fees for the singles league within the league) if they are deposited in the league account.
- **What do you send us?** The original copy of the completed sanction form, membership cards for each member of your league clearly marked if they are paying through your league, and your remittance (payable to LIUSBCA) for the total fees being sent in. Your league is not sanctioned until we receive all of these.
- **Stragglers:** Please do not delay your filing while a few members stall in completing the card and paying the fees. File what you have right away. Once the league sanctions, your league can forfeit games for any players who have not paid the fee.
- **Members who join the league after the start of the season:** Have the new member complete a card right away and forward the fee with the card. If your league has a credit, you may use the credit to pay the fee but you must return the credit slip with the card.
- **Any questions?** Call us at 631-737-0825. Have a great season.
- **Our address:** 40 Horseblock Road, Centereach, NY 11720